

**JUSTICE BASHEER AHMED SAYEED COLLEGE FOR WOMEN (Autonomous),
CHENNAI – 600 018**

Minutes of the Twenty Sixth (26th) Meeting of the Academic Council of the Justice
Basheer Ahmed Sayeed College for Women held on Tuesday, the 28th February 2023
at 10.30 a.m. in the S.I.E.T. Sports Pavilion Hall.

MEMBERS PRESENT

1. Dr. Amthul Azeez : Principal, **Chairperson**
2. Dr. R.R. Krishnamurthy : Professor & Head
Department of Applied Geology
University of Madras, Guindy Campus
Chennai – 600 025
University Nominee
3. Dr. P. Karthe : Professor & Head
Centre for Advanced Study in Crystallography
& Biophysics, University of Madras,
Guindy Campus, Chennai – 600 025
University Nominee
4. Dr. R. Bhavani : Associate Professor
Department of Chemistry
Government Arts College for Men
Anna Salai, Nandanam
Chennai – 600 035
University Nominee
5. Dr. Shariq Nisar : Principal,
Rizvi Institute of Management Studies and
Research, New Rizvi Educational Complex
Sherly Rajan Road, Bandra West
Mumbai – 400 050
Management Nominee
6. Ms. Letika Saran : Former Director General of Police
Management Nominee
7. Dr. H. Shayestha Fathima : Member Secretary
Associate Professor
Dept. of Home Science – F.N. Session
nominated by the Principal
8. Dr. I. Sadhiya Banu : Senior Faculty Member
Assistant Professor
Dept. of Chemistry – F.N. Session
nominated by the Principal
9. Mrs. R. Sara Sameera : Senior Faculty Member
Assistant Professor
Dept. of English – F.N. Session
nominated by the Principal


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10. Mrs. A. Iffath Jehan : Senior Faculty Member
Associate Professor nominated by the Principal
Dept. of C.S. & I.S.M. – A.N. Session
11. Mrs. Jessy : Senior Faculty Member
Associate Professor nominated by the Principal
Dept. of Computer Science – A.N. Session
12. Mrs. H. Akthar Jahan : Senior Faculty Member
Associate Professor nominated by the Principal
Dept. of Mathematics – A.N. Session
13. Dr. D.A. Shahira Banu : Vice-Principal (F.N. Session)
14. Dr. S. Firdouse Jahan : Vice-Principal (A.N. Session)
15. All Heads of the Departments: Forenoon and Afternoon Sessions

SPECIAL INVITEES:

- i. Mr. Faizur Rahman Sayeed: Correspondent
- ii. Dr. Mercy Rajasekar : Controller of Examinations
- iii. Mr. R. Selvam : Financial Consultant

1. Recitation from the Holy Quran:

The meeting commenced with the recitation of the verses from the Holy Quran and its translation in English by Mrs. N. Waseema Noor, Assistant Professor, Department of Arabic.

2. Welcome Address:

Dr. Amthul Azeez, the Chairperson and the Principal of the College, welcomed all the Members and invitees to the Twenty Sixth Academic Council Meeting. She introduced the newly inducted University Nominees, Dr. R.R. Krishnamurthy, Dr. P. Karthe, Dr. R. Bhavani and the Management Nominee Dr. Shariq Nisar to the Council. She also informed the Council that the Management Nominees, Dr. T.J. Kamalanabhan and Dr. Sanjida Haris were unable to attend the meeting due to unavoidable circumstances.


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3. (a) To confirm the Minutes of the 25th Academic Council meeting held on 30th October 2021:


The Academic Council members resolved to confirm the Minutes of the 25th Academic Council meeting held on 30th October 2021.

(b) To review the action taken on the Minutes of the 25th Academic Council meeting held on 30th October 2021:

The Principal presented the Action Taken Report and the suggestions made by the members in the 25th Academic Council meeting, which is as follows:

- i. The new MoUs were signed with the service providers and other organizations by the various departments with a focus on developing and building the personal and employability skills of students.
- ii. Initiatives were taken by the Career Guidance and Placement Centre to bring in companies offering high pay packages, as a result of which, one of our students was placed with a package of 6 lakhs.
- iii. Action was taken to establish tie ups with renowned companies to offer better job positions to the students. To promote placements of current students, Pre-placement Talks, Mentoring Sessions and Knowledge Sharing Sessions were initiated by establishing call connects with already placed alumnae.
- iv. Measures to arrange internships were also accomplished. The college received the Internshala Annual Award 2022, for its constant effort in facilitating internships year-round to students.

The Council approved the action taken report.


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4. To consider and approve the Result Analysis of the Online End Semester Examinations held in the month of November 2021 and the Offline End Semester Examinations held in the month of April 2022:

The Principal presented the Result Analysis of the November 2021 Examinations of the Undergraduate, Postgraduate and M.Phil. Programmes of both the Forenoon and the Afternoon Sessions.

Forenoon Session:

The overall pass percentage for the Undergraduate Programmes in the Forenoon Session was 96.30% in the I Semester, 98.56% in the III Semester and 99.31% in the V Semester. The overall pass percentage for the Foundation Courses was 99.90% in I Semester and 100% in the III Semester. The overall pass percentage for the Postgraduate Programmes was 98.77% in the I Semester and 98.04% in the III Semester.

Afternoon Session:

The overall pass percentage for the Undergraduate Programmes in the Afternoon Session was 96.51% in the I Semester, 97.59% in the III Semester and 88.46% in the V Semester. The overall pass percentage for the Foundation Courses was 100%. The overall pass percentage for the Postgraduate Programmes was 98.73% in the I Semester, 97.71% in the III Semester and for the MCA Programme, it was 100% in the V Semester.

The Principal presented the Result Analysis of the **April 2022 Examinations** of the Undergraduate, Postgraduate and M.Phil. Programmes of both the Forenoon and the Afternoon Session.


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Forenoon Session:

The overall pass percentage for the Undergraduate Programmes in the Forenoon Session was 74.97% in the II Semester, 89.63% in the IV Semester and 96.44% in the VI Semester. The overall pass percentage for the Foundation Courses was 93.70% in the II Semester and 98.24% in the IV Semester. The overall pass percentage for the Postgraduate Programmes was 88.54% in the II Semester and 99.33% in the IV Semester and for the M.Phil. Programmes it was 100%.

Afternoon Session:


The overall pass percentage for the Undergraduate Programmes in the Afternoon Session was 71.79% in the II Semester, 87.47% in the IV Semester and 96.87% in the VI Semester. The overall pass percentage for the Foundation Courses was 95.78% in II Semester and 98% in IV Semester. The overall pass percentage for the Postgraduate Programmes was 86.18% in the II Semester, 97.69% in the IV Semester and for the MCA Programme it was 100% in the VI Semester.

The Academic Council Members approved the result analysis. They also appreciated the efforts taken by the Controller of Examinations and the faculty members for the successful conduct of the End Semester Examinations and for the good results obtained.

5. To deliberate on the Report of the College activities from November 2021 to November 2022:

(i) NAAC Peer Team Visit:

The Principal presented a report on the NAAC Accreditation process (4th Cycle), followed by the result, where our College secured the A++ Grade with CGPA of 3.58 on a 4 point scale. She made a special mention of the felicitation ceremony on securing the highest grade which was graced by the Hon'ble Chief Minister of Tamil Nadu,


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Thiru M.K. Stalin. She also remarked about the Post-Accreditation Consultancies that our College has set up.

6. To felicitate Teachers who had won Awards:

The Principal felicitated 14 faculty members who were awarded Ph.D. degrees during the period November 2021 to November 2022 of which 9 faculty members were from the FN Session and 5 from the AN Session. She also felicitated 94 faculty members who won awards and recognitions from reputed organizations during the said period. The details are enclosed in "Annexure-I"

7. The Seminars/ Conferences/ Workshops conducted by the Departments:


The Principal listed the number of Seminars, Conferences and Workshops conducted by the various Departments. A total of 31 Seminars/Conferences and 28 Workshops were conducted by the various departments of both the Forenoon and Afternoon Sessions during the period November 2021 to November 2022. The details are enclosed in "Annexure – II".

8. The Memorandums of Understanding signed:

The Principal presented a list of MoUs signed at the institutional level, by the departments with the service providers of Certificate Courses and other organizations. The overall functional MoUs in the Forenoon Session was 20 and in the Afternoon Session was 10. The details are enclosed in "Annexure III".

9. Certificate Courses Offered:

The Principal presented the details of the Certificate Courses offered to students. The number of certificate courses offered in the Forenoon Session is 5 and in the Afternoon Session is 8. The details are enclosed in "Annexure IV".


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10. **Achievements of faculty members:**

The Principal presented a consolidated report of the achievements of the teaching staff members of both Forenoon and Afternoon Sessions for the period November 2021 to November 2022 by highlighting the following:

- (a) 87 faculty members from the FN Session and 64 faculty members from AN Session have published research papers in the reputed journals and books and overall number is 151.
- (b) A total of 102 papers were presented in National and International conferences by the faculty members of both FN & AN Sessions.
- (c) The number of faculty members who have attended the Refresher, Orientation and FDP Courses from the Forenoon Session for the period November 2021 to November 2022 is 76 and the number of faculty members who attended FDP from the Afternoon Session is 19.
- (d) 25 faculty members from the Forenoon Session and 14 faculty members from the Afternoon Session were nominated as Members in professional bodies, academic audits and as external examiners.
- (e) 18 faculty members from the Forenoon Session and 11 faculty members from the Afternoon Session were nominated as Resource Persons in Seminars, Webinars and online Workshops. The details are enclosed in "Annexure – V".

11. **Achievements of the students in Curricular/ Co-Curricular/ Sports Activities:**

The Principal presented the achievements of the students in the curricular/ co-curricular/ sports activities of both the Forenoon and Afternoon Sessions for the period November 2021 to November 2022. The details are enclosed in "Annexure – VI".


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12. To consider and approve the Annual Quality Assurance Report (AQAR) – 2021-2022:

The Annual Quality Assurance Report (AQAR) for the year 2021-2022, a yearly report which is to be submitted to NAAC, was placed in the 26th Academic Council Meeting for approval.

The Academic Council members resolved to approve the Annual Quality Assurance Report (AQAR) - 2021-2022 for submission.

13. Any other matter with the permission of the Chair:

The following suggestions and deliberations were made by the External Academic Council Members:

1. Prof. R.R. Krishnamurthy, University Nominee, appreciated the Principal for the extensive presentation of Result analysis and the college activities with the contributions made by the faculty members for the same.

He observed that the result of November 2021 was comparatively better than that of April 2022 and sought the reason. He wanted to know whether it is due to the low academic standard of students or the mode of examination.

In this regard, the Principal replied that the transition of students from online to offline mode had affected the students' performance.

Prof. R.R. Krishnamurthy, University Nominee also raised a query about the unsatisfactory result of the Department of Historical Studies.

The Correspondent, Mr. Faizur Rahman Sayeed stated that most of the students enrolled in Historical Studies and Political Science were students with minimum pass marks at Plus Two level and from vernacular medium of study who are also first-


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generation learners. He also added that their performance improves gradually with the persistent training given by the college faculty.

2. Dr. Shariq Nisar, Management Nominee, suggested to depict the Result Analysis through graphs or pie diagrams. To trace the progress of students, he also suggested to present a comparative result analysis of previous and present semesters for the given batch of students.

Dr. Shariq Nisar, Management Nominee, recommended the introduction of new courses and new programs such as Climatology, Cyber Security, Digital Media, Social Media and Social Work, which may fetch potential learners and lawmakers in the near future. He also advocated about the National Institute of Marketing which offers free certificate courses that can be opened to students or to have a certificate course offered by the College.

He mentioned about the Alumni-connect that the institution can use to leverage its key resources and stressed on the Career Advancement Programs like facing interviews, group discussions and preparation of effective resume to instill confidence in students.

The Principal took note of the suggestions and stated that it would be taken care of in the future.

In view of the suggestions made on Certificate Courses, the Head of the Department of Commerce (AN), Dr. M. Hameedunissa responded that Advanced Learners are being motivated to take up certification programs offered by professional bodies such as AMFI (Association of Mutual Funds of India) and ICSI (Institute of Company Secretaries of India).

3. Dr. Karthe, University Nominee, observed that the faculty members must taken care and avoid publication in predatory journals. He advised to opt for Elsevier, Springer and Scopus with high impact factors to improve their standard of research publication. He also raised a query about the extent of MoUs benefiting the students.

In this regard, the Principal replied that the foremost beneficiaries are the students who undertake either internship, outreach and research activities and added that all the MoUs signed are functional.

The Head of the Department of Microbiology (AN) emphasized that the faculty members are encouraged to publish in UGC-Care listed journals and the Management awards incentives to the faculty members who have research publications with impact factors.

Dr. Karthe, University Nominee, further stressed and cautioned that UGC-Care list itself may consist of predatory journals and publications with high impact factor should to be selected.

4. Dr. Bhavani, University Nominee, raised a query about the question paper setting and evaluation.

With regard to the above query, the Controller of Examinations replied that a systematic procedure is followed in the conduct of the examination where paper setting and evaluation is done by the external examiners.

Dr. Bhavani, University Nominee, further brought into question the inclusion of OBE (Outcome Based Education) with Programme Outcomes (POs), Programme Specific Outcomes (PSOs), Course Outcomes (COs) and Learning Outcomes (LOs).


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The Principal stated that the curriculum has been designed with Outcome Based Education from the year 2018 and the recent syllabi revision in 2021 also continues to focus the POs, PSOs, COs and LOs.

Dr. Bhavani further deliberated about the Elective courses and NME courses offered by different departments, group-specific assignments for assessment, extension programs to government schools, preparing students for competitive exams and e-waste management.

The Principal replied that Elective and NME courses are offered to students under a choice-based credit system.

The Vice-Principal (AN), Dr. S. Firdouse Jahan, added that as part of the internal assessment, assignment is given to a group of students on different topics and the same must be presented to the entire class. She also highlighted that as part of the extension program, counseling is given to students in higher education and visits to old age homes, as honorary service is encouraged.

The Head of the Department of Psychology (FN), Dr. Waheeda Matheen, stated that the students of their department train the students of 10th and 12th standard of select government schools on memory techniques, stress management and career counseling.

The Head of the Department of Physics (AN), Dr. Maryam Usmani, highlighted that they are offering a paper on "Physics for Competitive Exams" as an elective paper.

The Head of the Department of Electronics and Communication (AN), Mrs. R. Vajubunnisa Begum, said that their department has signed an MoU for e-waste management.


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The Head of the Department of Chemistry (FN), Dr. M. Gulsonbi, also added that their department and students have taken initiatives to manage e-waste.

The Librarian, Mrs. Thahira Naseeruddin, also responded to the query raised on competitive exams. She said that the library in collaboration with the Department of English, Centre for Women Studies and Career Guidance and Placement Centre offers free competitive exam courses to crack UPSC, Banking and RRB.


Dr. Shariq Nisar, Management Nominee, raised a query about the mode adopted in disbursing library information to students.

The Librarian replied that a handbook is given to students to identify the resources and the first-year students are oriented on the usage of the library either through video-lecturing or in person. She also remarked that one library hour is allotted to students per week.

5. Ms. Letika Saran, Management Nominee suggested that women must be educated about Cyber Security, Human Rights, Constitutional and Legal Rights. She also insisted that a five-minute of advice or information on women's rights at the end of few lecture hours would benefit the students.

The IQAC Coordinator, Dr. N. Sujatha responded that "Step-in", a Students Induction Program is conducted every year for freshers on Cyber Security.

Prof. R.R. Krishnamurthy, University Nominee, appreciated the Management's scholarship of a huge amount to the College students.


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Concluding Remarks:

The Correspondent added that our college after Accreditation has extended the mentoring and acted as mentors to the other colleges going in for Accreditation.

The Members of the Academic Council appreciated the overall performance of the faculty members and the students.

Vote of thanks:

Dr. H. Shayestha Fathima, Member-Secretary of the Academic Council proposed the vote of thanks. The meeting concluded with thanks to the Chair.

Encl.: Annexures – I to VI.

AR/



Dr. (Mrs.) AMTHUL AZEEZ
CHAIRPERSON & PRINCIPAL

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